

**FARRCROFT HOMEOWNERS ASSOCIATION, INC.
APPLICATION FOR EXTERIOR MODIFICATION**

Applicant's Name:

Address of Proposed Change:

Home Phone: _____ **Work Phone:** _____ **Lot No.** _____

First Submittal: Yes _____ No _____ **Resubmittal:** Yes _____ No _____

Instructions to Applicant:

1. Consult the Procedures and Guidelines for specific submittal requirements for each proposed change.
2. Submit application form, drawings and other required documents in duplicate to:¹
Farrcroft Homeowners Association, Inc.
c/o Community Management Corporation
12701 Fair Lakes Circle, Suite 400
Fairfax, VA 22033
3. All alterations except paint require a house location survey indicating the location of the proposed changes.
4. Cite relevant section(s) of Guidelines. Describe each proposed alteration(s) (attach additional sheets if needed):

Obtain signatures of all property owners who will be most affected by the change: (Minimum of those you share a property boundary with but at least two):

Name	Lot No.	I acknowledge that I have reviewed this application and am noting whether I²
_____	_____	do/do not support it. _____
_____	_____	do/do not support it _____
_____	_____	do/do not support it _____

Estimated Start Date: _____ **Estimated Completion Date:** _____
(Normally allow 45 days for Covenants Committee approval prior to start date.)

I agree that compliance with Farrcroft Covenants Committee Design Guidelines and approval by the Covenants Committee does not constitute compliance with City of Fairfax building and zoning codes, and Committee approval shall not be constituted as a waiver or modification of any code restriction.

¹ Address may be changed administratively

² An indication of "do not support" will be considered by the Covenants Committee as one neighbor's perspective and will be addressed in the context of the Design Guidelines criteria and other comments.

I agree that no changes will be started until written approval of the Covenants Committee has been received by me, and that if changes are made, I will be required to return the property to its former condition at my own expense and pay all legal fees incurred if this application is disapproved.

I agree that members of the Covenants Committee shall be permitted to enter upon my property after prior notification to me, and at a reasonable time, for the purpose of inspecting site of the proposed change, the project in progress, and the completed project. Such entry shall not constitute a trespass.

I agree that my failure to specify the alteration in (4) above shall mean that I have not applied for such alteration and no approval shall be given or assumed for such alteration by the Covenants Committee (even if such alteration appears on drawings ,etc., accompanying the application).

I agree that the authority granted to make the proposed changes will be revoked automatically if the changes requested have not commenced within 180 days of the approval date and completed by 180 days thereafter.

Homeowner's Signature: _____ **Date:** _____